

## RESPONDING TO & REPORTING SAFETY ISSUES FOR FACULTY MEMBERS

Please note: This DCFA Quick Guide provides **only limited information** for quick reference. For more detailed information, please **ASK A STEWARD**. You can also refer to the appropriate Douglas College Policies.

If a faculty member sees an imminent threat to safety or security in the workplace



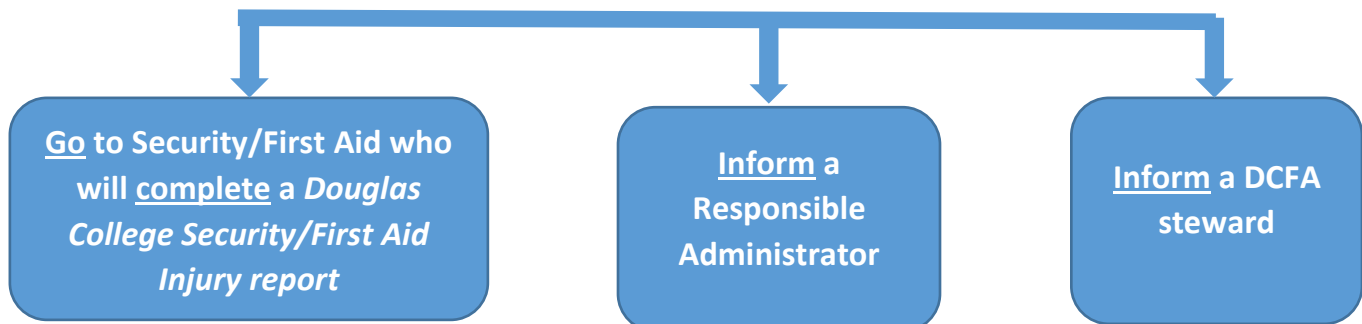
Call 911 and inform campus security. When security indicates it is safe, go to Security/First Aid who will complete a *Douglas College Security/First Aid Injury report*

If a faculty member identifies a physical safety concern in the workplace



Inform a Supervisor and the Joint Occupational Health Committee for your campus

If a faculty member experiences a workplace incident or incidents that result in **physical and/or psychological harm**, they are strongly encouraged to



After experiencing **physical or psychological harm** in the workplace, a faculty member should **consult with a steward** who can offer advice. It may be appropriate for faculty members to

- Request additional security
- Take a sick leave if the harm has resulted in injuries that affect their ability to perform their job
- Refuse unsafe work if the cause of the harm has not been addressed
- Make a claim to the BC Workers Compensation Board
- Make a complaint to the BC Human Rights Tribunal